

Monday, April 26, 2021

**1. CALL TO ORDER - Time \_\_\_\_\_**

- a) Salute to Flag
- b) Statement of Publication
- c) Roll Call

**2. OLD BUSINESS:**

-If the following Ordinance(s) were introduced at the Council meeting they will be listed for Public Hearing and Adoption on May 10, 2021.

**ORDINANCE 525-21**

**BOND ORDINANCE PROVIDING FOR THE PREPARATION OF TAX MAP REVISIONS IN, BY AND FOR THE BOROUGH OF SAYREVILLE, NEW JERSEY, APPROPRIATING \$200,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$190,000 BONDS OR NOTES OF THE BOROUGH FOR FINANCING PART OF SUCH APPROPRIATION**

(Admin. & Finance Committee – Co. Roberts – Public Hearing 5-10-21)

**ORDINANCE #526-21**

**AN ORDINANCE AMENDING CHAPTER II, “ADMINISTRATION”, TO AMEND SUBSECTION 2-64, “FEES AND LICENSES”**

**OF THE REVISED GENERAL**

**ORDINANCES OF THE BOROUGH OF SAYREVILLE**

(Admin. & Finance Committee – Co. Roberts – Public Hearing 5-10-21)

**ORDINANCE #527-21**

**AN ORDINANCE AMENDING CHAPTER XXVI, LAND DEVELOPMENT, SUBSECTION 26-110(5G) “ZONING PERMIT FEE” OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF SAYREVILLE**

(Planning & Zoning Committee – Co. Maher – Public Hearing 5-10-21)

**ORDINANCE #528-21**

**AN ORDINANCE AMENDING CHAPTER VIII, “GENERAL LICENSING”, TO AMEND SUBSECTION 8-2.18, “LICENSE FEES”**

**OF THE REVISED GENERAL**

**ORDINANCES OF THE BOROUGH OF SAYREVILLE**

(Admin. & Finance Committee – Co. Roberts – Public Hearing 5-10-21)

**3. NEW BUSINESS:****4. COMMUNICATIONS & COMMITTEE REPORTS****DISPOSITION****➤ ADMINISTRATIVE & FINANCE – Councilwoman Roberts****A) Minutes & Departmental Reports:**

Move the following Minutes/Reports be Received & Filed:

- 1) Municipal Clerk’s monthly report for the month of March, 2021.
- 2) CFO’s Investment Activity report for the month of March, 2021.

- Receive & File

**B) Applications received for **Bingo/Raffle Licenses** from the following Organizations:**

- 1) **St. Stanislaus Kostka Church** to conduct an On-Premise Draw (Tricky Tray), On-Premise Non-Draw (Money Wheel) On June 24, June 25, June 26, 2021 (RA:2367; RA:2368).
- 2) **St. Stanislaus Kostka Church** to conduct an Off-Premise Draw on June 26, 2021. (RA:2369).
- 3) **Sayreville Little League** to conduct an Off-Premise Draw Merchandise) on June 19, 2021 (RA:2370).

- B1-3) Approve/Deny

**C) Notice of Public Hearings filed by:**

- 1) PSE&G on petition filed with BPU requesting a resetting of the Company’s Electric and Gas Societal Benefits Charges.
- 2) PSE&G on petition filed with BPU seeking Board approval for gas base rate changes to provide for cost recovery associated

with the extension of the Company's Gas System Modernization Program.

- Receive & File

**D) Authorization for the Tax Collector to refund taxes due to 100% Disabled Veteran Tax Exemption:**

- 1) Refund 2020 and 2021 taxes in the amount of \$2,519.24 and cancel all subsequently billed taxes, covering 151 Boehmhurst Avenue, Block 218, Lot 68.
- 2) Refund 2021 taxes in the amount of \$1,014.06 and cancel all subsequently billed taxes, covering 15 Farnham Square, Block 368.06, Lot 2.

- Approve/Deny

**E) Committee Reports:**

- 1) \_\_\_\_\_

➤ **PLANNING & ZONING – Councilwoman Maher**

**A) Minutes & Departmental Reports:**

Move the following Minutes/Reports be Received & Filed:

- 1) Construction Official's report, for the month of March, 2021.
- 2) Fire Prevention report for the month of March, 2021.
- 3) Zoning & Code Enforcement report for the month of March, 2021.
- 4) Planning Board minutes of February 3, 2021.

- Receive & File

**B) Notice to Adjacent Community/Property Owner -**

- 1) Notice of Public Hearing before the Perth Amboy City Council on April 28, 2021 regarding Stormwater Ordinance (ordinance on file in Clerk's Office).
- 2) Notice of Public Hearing before the Sayreville Zoning Board of Adjustment on April 28, 2021 that Sayreville Seaport Associates Urban Renewal, LP is seeking Preliminary and Final Site Plan approval along with use and bulk variance relief for property located at 2707 Main Street Extension, Block 257, Lot 3.06.
- 3) Notice of Public Hearing before the Sayreville Zoning Board of Adjustment on April 28, 2021 that Epic Church is seeking Preliminary and Final Major Site Plan approval along with use and Bulk variance relief for the installation of a community solar project located at 2707 Main Street, Block 257, Lot 3.06.
- 4) Notice of Public Hearing before the Sayreville Zoning Board of Adjustment on April 28, 2021 from Dessire Rodriquez for a variance for a proposed 10'x18' above ground pool that encroaches setbacks. located at 31 Coolidge Avenue, Block 358 and Lots 219 & 220.

- Receive & File

**C) Committee Reports:**

- 1) \_\_\_\_\_

➤ **PUBLIC SAFETY – Councilman Conti**

**A) Minutes & Departmental Reports:**

Move the following Minutes/Reports be Received & Filed:

- 1) Board of Health Registrar and County report for the month of March, 2021.
- 2) Police Department report for the month of March, 2021.
- 3) Municipal Court report for the month of March, 2021.

- Receive & File

**B) Committee Reports:**

- 1) \_\_\_\_\_

➤ **RECREATION – Councilman Enriquez**

**A) Minutes & Departmental Reports:**

Move the following Minutes/Reports be Received & Filed:

- 1) Recreation Department report for the month of March, 2021.

- Receive & File

**B) Committee Reports:**

- 1) \_\_\_\_\_

➤ **WATER & SEWER/ENVIRONMENTAL – Councilwoman Novak**

A) **Minutes & Departmental Reports:**

Move the following Minutes/Reports be Received & Filed:

- 1) Water & Sewer Director’s report for the month of March, 2021.
- 2) Office on Aging Supervisor’s report for the month of March, 2021.

- Receive & File

B) Committee Reports:

- 1) \_\_\_\_\_

➤ **PUBLIC WORKS – Council President Dalina**

A) **Minutes & Departmental Reports:**

Move the following Minutes/Reports be Received & Filed:

- 1) Public Works Supervisor’s reports for Bldg. & Grounds, Parks, Recycling, Roads & Sanitation and Garage Services all for the month of March, 2021.
- 2) Rent Leveling Board minutes of April 13, 2021.

- Receive & File

B) Committee Reports:

- 1) \_\_\_\_\_

➤ **MAYOR – Victoria Kilpatrick**

➤ **BUSINESS ADMINISTRATOR – Daniel E. Frankel**

**- Admin. & Finance**

- 1) Authorization to add the following policies to the Employee Handbook:
  - 2.15 Protection and Safe Treatment of Minors which includes Code of Conduct and Program Regulations.
  - 4.1 New Jersey Civil Service Commission
- 2) Authorization to amend Resolution #2020-74 appointing Beverly Johns, Deputy Tax Assessor to include the term of 3/1/2020-6/30/2020 and 7/1/2020-6/30/2024.
- 3) Authorization to promote Enza Tsaptsinos from Keyboarding Clerk 1 to Keyboarding Clerk 2 in the Municipal Clerk’s Office effective January 10, 2020.
- 4) Authorization for CDBG Coordinator to use the 2020 allocation of \$707,949.00 as follows:
 

|                                     |              |
|-------------------------------------|--------------|
| a) Senior Center Window Replacement | \$656,443.00 |
| b) Grant Administration             | \$51,506.00  |
- 5) Authorizing the CDBG Coordinator to use 2014 and 2021 allocation of \$260,733.644 for the following proposed uses:
 

|  |              |
|--|--------------|
| a) ADA Improvements to Gillette Manor Senior Housing | \$70,516.64  |
| b) Senior Center Window Renovations                  | \$122,135.00 |
| c) Senior Center Shuttle Bus                         | \$34,082.00  |
| d) Grant Administration                              | \$34,000.00  |

**- Planning & Zoning**

**- Public Safety**

- 1) Authorization to extend Emergency Medical Transport Services with Hackensack Meridian Health for an additional two year term expiring on May 31, 2023.

**- Public Works**

**- Recreation**

- 1) Authorization to appoint Mary Jean Bilotti from per diem bus driver to permanent part-time bus driver effective May 3, 2021.

**- Water & Sewer**

➤ **C.F.O. – Denise Biancamano**

➤ **BOROUGH ENGINEER - Jay Cornell**

1) Kennedy Park Pedestrian Bridge Improvements – Receipt of Bids (Verbal Report).

➤ **BOROUGH ATTORNEY - Michael DuPont**

5. EXECUTIVE SESSION (Motion to enter into closed session)

6. PUBLIC PORTION Mayor will open to public – **\*5 Minute Limitation.**

7. ADJOURNMENT